**Harvey High School**

**2055 Rte 3, Harvey Station, NB, E3K 2P4**

**Parent School Support Committee**

**Minutes**

**Date: January 23, 2017 Time: 7:10 PM**

**Harvey High School**

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| **PSSC Members Present:**  **Letishia Harris, Co-Chair**  **Serena Bradford, Co-Chair**  **Nina McCarthy, Teacher Rep.**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Student Rep.**  **Others**  **Nicole Moeller, Brenda McKeen, Tammy Carter**  **PSSC Members Regrets: Kim Corey/Tracey Messer from Home and School** | **School/DEC Representation Present:**  **Crysta Collicott, Principal**  **School/DEC Representation Regrets:** |

**Call to Order: at 7:10 enough members were present to form a quorum and Crysta moved to convene.**

**Approval of the Agenda: Tammy Carter moved to accept the agenda. Nicole Moeller seconded.**

**Approval of the Minutes from Previous Meeting: Members reviewed the minutes of the November 28, 2016 meeting. Serena Bradford moved to accept the minutes. Tammy Carter seconded.**

**Business Arising from the Minutes: No business arose from the Minutes.**

**New Business:**

* **A PSSC Secretary is required. Brenda McKeen nominated Nicole Moeller. Confirmed by committee. Crysta will forward the template to Nicole and continue taking minutes (Nicole did not come prepared for secretarial duties).**
* **Budget: Tammy Carter moved that $757.37 (entire budget) be put toward the new PA System. Serena Bradford seconded. Motion carried.**
* **A question arose regarding the policy around Middle School and High School student interaction. Crysta explained the policy to the members and assured that romantic relationships are monitored through New Brunswick law.**
* **The “Everyone at their Best” document was distributed and briefly reviewed. Members were able to take copies home for more detailed examination.**
* **HHS Staff are working on creating an Attendance Policy. They are looking to develop a policy with rewards built in that will encourage students and parents/guardians toward excellent attendance. Correlation between attendance and observed grades was briefly discussed. Crysta will continue to update the committee as the policy goes through its development phases.**
* **Home and School is looking for more volunteers for their various projects.**

**Correspondence: N/A**

**Closing Comments: None**

**Date of Next Meeting:**

**Adjournment: Brenda McKeen moved to adjourn at 7:50pm. Tammy Carter seconded.**

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**PSSC Chair Date**

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**PSSC Secretary Date**